

**Report to: Portchester Crematorium Joint Committee**

**Date: 27 June 2022**

**Report of: Ian Cousins, Property Manager**

**Subject: Report on the Repairs and Renewal Programme**



<b>Ref</b>	<b>Item Description</b>	<b>Cost £</b>	<b>Commentary</b>
2006	Water Feature Feasibility	5,000	Feasibility study underway.
2105	Office extension and improvements	15,000	Works now complete. Final account awaited.
2106	Staff Area Improvements	10,000	Scope and requirement to be reviewed in conjunction with item 2112
2107	Waiting Room Refurbishment	30,000	Specification under development.
2108	Signage	20,000	Development is on-going with this requirement.
2109	North Chapel Enhancement Programme	17,500	Works are complete. With minor snags to be completed and final account to be agreed.
2110	South Chapel Flooring	9,500	Complete and final account agreed.
2111	Security Improvements	7,500	Works complete with final account awaited.
2112	Feasibility into Cremator Replacement	50,000	Feasibility study underway.
2113	Roof Repairs / Improvements	25,000	Works planned for summer 2022. Initial surveys completed.

2114	Chapel Entrance Resurfacing	30,000	Works planned for summer / autumn 2022.
2115	External Redecoration	25,000	Works planned for summer / autumn 2022.
2116	Lighting Upgrade	75,000	Works planned for summer / autumn 2022.

Note – This report provides details on the significant projects being undertaken at the Crematorium with any day to day or completed projects omitted.

**Recommendation - That the report be noted**

*Ian Cousins*  
**Property Manager**